Preparing to Sail

On the Water · 40 tasks · a 36' sailing boat

Area	Task	
Cabin	Bow thruster battery on	☐
	Check bilges	☐
	Check water tank level	☐
	Close all hatches	☐
	Diesel heater off	☐
	Engine battery on	☐
	Ensure all lockers secure	☐
	Ensure PLB worn or at companionway	☐
	Lockers secure	☐
	Move milk frother to locker	☐
Cockpit	Check bow thruster operating	☐
	Check fuel tank status	☐
	Ensure life raft and grab bag accessible	☐
	Ensure lines untangled and run freely	☐
	Ensure more than hoseful of water in exhaust	☐
	Fasten solar panels	☐
	Record engine hours	☐
	Remove helm/table/winch canvas	☐
	Remove instrument covers	☐
	Shut off gas regulator	☐
Crew	Briefing on weather and tides	☐
	Gloves ready	☐
	Life jackets on	☐
	Tethers ready	☐
Deck	Check gates closed	☐
	Disconnect shore power	☐
	Ensure dinghy tied down and not fouling sheets	☐
	Secure anchor with safety wire	☐
Engine Room	Check coolant level	☐
	Check engine bilge & fanbelts	☐
	Check oil level	☐
	Open engine sea cock	☐
Heads	Check toilet switched to pump out only	☐
Nav Station	Turn on compass, navigation	☐
	Turn on VHF and tune to CH 16	☐
Provisioning	Lunch on the go ready	☐
	Snacks ready	☐
Rig	Check both sail covers off	☐
	Ensure no lines in the water	☐
	Re-attach halyard	☐

After Sailing

On the Water · 10 tasks · a 36' sailing boat

Area	Task	
Cabin	Bow thruster battery shut off	☐
	Check bilges	☐
	Engine battery shut off	☐
Cockpit	Check covers on all nav instruments	☐
	Lock steering wheel	☐
	Record engine hours	☐
Deck	Secure anchor with safety wire	☐
Engine Room	Close engine sea cock	☐
Rig	Check sail covers on	☐
	Move halyard to back of boom	☐

Heavy Weather Prep

On the Water · 5 tasks · a 36' sailing boat

Area	Task	
Cabin	Secure power station	☐
Cockpit	Bimini down and secured	☐
Crew	Full foul weather gear	☐
	PLBs and AIS beacons enabled and on person	☐
	Tethers attached to lifejacket	☐

Arriving on Boat

At the Marina · 8 tasks · a 36' sailing boat

Area	Task	
Cabin	Check bilges	☐
	Check hatches and bolt-heads for leaks	☐
Deck	Check and adjust fenders	☐
	Check mooring lines	☐
Engine Room	Check engine bilge & fanbelts	☐
Hull	Check hull for damage	☐
Nav Station	Turn on house battery	☐
Rig	Ensure no lines in the water	☐

Leaving Boat

At the Marina · 44 tasks · a 36' sailing boat

Area	Task	
Cabin	Bow thruster battery shut off	☐
	Check bilges	☐
	Check hatches closed	☐
	Close all blinds	☐
	Close all hatches	☐
	Diesel heater off	☐
	Empty bin	☐
	Engine battery shut off	☐
	Take home outboard	☐
	Take home power station	☐
	Take home Starlink	☐
Cockpit	Check bungees secure on cockpit tent	☐
	Check covers on all nav instruments	☐
	Ensure clutch closed on all lines	☐
	Jib furling line clutched and coiled	☐
	Lock steering wheel	☐
	Lock the companionway	☐
	Padlock the cockpit lockers	☐
	Put on canvas winch hats	☐
	Put on helm/table canvas	☐
	Shut off gas regulator	☐
	Snub jib sheets on winch	☐
Deck	Check all hatches closed tight from outside	☐
	Check and adjust fenders	☐
	Check dinghy secure	☐
	Check mooring lines	☐
	Disconnect shore power	☐
	Double up lines	☐
	Secure anchor with safety wire	☐
Engine Room	Check engine bilge & fanbelts	☐
	Close engine sea cock	☐
Galley	Leave fridge open	☐
	Release water pressure in taps	☐
	Shut off gas at cooker	☐
Heads	Check toilet switched to pump out only	☐
	Close 2 below water sea cocks in heads	☐
	Release water pressure in taps	☐
	Take home toothbrushes	☐
Nav Station	Ensure automatic bilge pump on	☐
	Shut off house battery	☐
Rig	Check sail covers on	☐
	Check several turns of sheet round headsail	☐
	Ensure no lines in the water	☐
	Move halyard to back of boom	☐

Pontoon Storm Prep

At the Marina · 12 tasks · a 36' sailing boat

Area	Task	
Cabin	Check bilges	☐
Cockpit	Check MOB equipment secured	☐
	Check swim platform secured	☐
	Fasten solar panels	☐
	Take down deck tent	☐
	Take down sprayhood	☐
Deck	Add mid-cleat line on other side	☐
	Check and adjust fenders	☐
	Deflate and remove dinghy	☐
	Double up lines	☐
	Secure anchor with safety wire	☐
Outside	Check neighbouring boat lines	☐

Engine Service

Maintenance · 6 tasks · a 36' sailing boat

Area	Task	
Engine Room	Change engine fuel filter	☐
	Change fan belt	☐
	Change oil filter	☐
	Change Racor filter	☐
	Clean out raw water strainer	☐
	Inspect exhaust manifold	☐

Laying Up

Maintenance · 32 tasks · a 36' sailing boat

Area	Task	
Cabin	Check mini dehumidifiers	☐
	Close all above water sea cocks	☐
	Diesel heater off	☐
	Ensure all lockers secure	☐
	Open all lockers	☐
	Remove lifejackets, tethers, foulies	☐
	Remove portable electronics	☐
Cockpit	Check swim platform secured	☐
	Drain deck shower	☐
	Fasten solar panels	☐
	Record engine hours	☐
	Take down Bimini canvas	☐
	Take down deck tent	☐
	Take down MOB equipment	☐
	Take down spray hood canvas	☐
	Take down sprayhood	☐
Deck	Deflate and remove dinghy	☐
Heads	Drain shower	☐
	Flush toilet with fresh water	☐
Hull	Block air intake and exhaust	☐
	Take home gas bottles	☐
Rig	Freshwater clean for foresail	☐
	Freshwater clean for main sail	☐
	Lash Boom	☐
	Take down sail pack	☐
	Take off foresail	☐
	Take off main sail, removing battens	☐
Tanks	Add steriliser to water tanks	☐
	Drain calorifier using valve on tank	☐
	Empty water tanks	☐
	Pump out holding tank	☐
	Top up diesel tank	☐

Hauled Out

Maintenance · 22 tasks · a 36' sailing boat

Area	Task	
Cabin	Check hatches and bolt-heads for leaks	☐
	Open every cabinet and locker for ventilation	☐
Cockpit	Service winches	☐
	Treat signs of algae on teak	☐
Engine Room	Change sail drive oil	☐
	Close engine sea cock	☐
	Flush cooling system with antifreeze	☐
Home	Bring wooden pallet to sit anchor on	☐
Hull	Change bow thruster anode	☐
	Change hull anodes	☐
	Change prop anode	☐
	Change sail drive anode	☐
	Check hull for damage	☐
	Check rudder, stock bearings	☐
	De-scuff	☐
	Inspect anchor and chain	☐
	Inspect prop	☐
	Move anchor and chain to ground	☐
	Pressure wash undersides	☐
	Washout chainplate recesses	☐
Nav Station	Shut off house battery	☐
Rig	Standing rigging check	☐

Splashing Prep

Maintenance · 7 tasks · a 36' sailing boat

Area	Task	
Hull	Anti-foul cradle patches while in slings	☐
	Buff old anti-foul	☐
	Clean topsides	☐
	Polish topsides	☐
	Two coats International Cruiser 250	☐
	Wax topsides	☐
Marina	Book night in the slings prior to splash	☐